



## Buttercups Community Pre-school Application Form

Name of child:
Child's date of birth:
Name of parents / carers:
Names of any other adult the child lives with:
Who has the legal contact with the child?
Who has parental responsibility for the child?
Is an Early Help Assessment already in place?    Yes / No
Is Social Care involved with your child or family?    Yes / No
Nominated collectors:
Home address:
Any other address the child lives at:
Contact phone numbers (name and number):

Emergency contact numbers (name and numbers):
E-mail address for contacting you with e-mails:
Home visit - Would you like a Pre-school Practitioner to visit you at home, before your child starts?  Yes / No
Date to start pre-school:
Which days/sessions would you like your child to attend:
Name of doctor:
Address of doctors:
Injections received:
Please provide details of any medical needs:
Does your child have any allergies you are aware of?
Do you give permission for your child to have plasters applied at pre-school, if necessary?                      Yes / No

Has your child ever had any difficulty with speech, sight or hearing?  
Yes / No

If yes, please provide more details i.e. have they received outside support?  
i.e. speech therapist, health visitor:

Any other relevant information: i.e. religion (details of religious festivals  
your family attends), dietary needs, bilingual etc:

Child's position in the family:

Please provide details of any activities/ toys your child particularly likes:

Please provide details of any activities/ toys your child particularly dislikes:

Does your child have any favourite toys or comforters i.e. blanket, soft toy?

If your child attends another setting please provide the following details,  
days attended, name of key person, contact number and contact e-mail.

Is there any other information you would like staff to be aware of?

As a parent/carer have you got any particular skill/interest that you could share with the children at preschool i.e. playing a musical instrument, gardening, profession, singing, craft skills etc. Please provide details:

I / We give permission for the staff at Buttercups Pre-school to seek any necessary emergency medical advice, or treatment for my child. (delete where appropriate)

Signed:..... Date:.....

I / We give permission for the staff at Buttercups Pre-school to apply suntan cream to my child. (delete where appropriate)

I /We understand that it is **not** the responsibility of pre-school staff to ensure that my child has suntan cream applied.

Signed:..... Date:.....

I have read and understand the fees policy and will give 5 weeks notice should I decide to reduce the number of sessions my child attends Buttercups.

Signed:..... Date:.....

**Data Protection (How we use your personal information)**

I / We have read the pre-school's privacy policy and completed and returned the 'How we use your personal information form'

Signed:..... Date:.....

**Photographs and images:**

I have returned the use of Images Consent Form and Parent Request for Taking their Own Images Form.

Signed: :..... Date:.....

**Trips outside of Pre-school:**

I give permission for my child to go on walks around the village with Pre-school staff. (e.g. in the past we have taken children on shape walks to the church)

Signed.....Date:.....

**Child Protection:**

Please be aware of our Child Protection Policy which is in line with Local Safeguarding Children's Board guidelines.

Please sign below to indicate that you have read and understood the policy and will abide by it.

I / We have read the policy for child protection and agree to abide by it.

Signed:..... Date:.....

Once this form has been completed in full please return it to:

Buttercups Community Pre-school  
c/o The Meadow School  
High Street  
Balsham  
Cambridgeshire, CB21 4DJ Tel: 01223 894608

Our Privacy policy and Data Protection Policy sets out how we use personal data collected on this form. If you have any concerns or questions please contact us. You retain the right at all times to lodge a complaint about our management of your personal information with the Information Commissioner Office (ICO). The ICO can be contacted at Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or [ico.org.uk/](http://ico.org.uk/)

**PLEASE NOTE: Acceptance into Buttercups Community Pre-school does NOT mean acceptance in the Meadow School, Balsham.**